

Barnies Day Nurseries and Preschools

COVID 19 – Risk Assessment - Procedural Changes

These amendments have been introduced in line with government and NHS recommendations to keep everyone as safe as possible. There is no such thing as a zero-risk scenario but we can all take steps to help minimise any risk by taking control of managing that risk.

Procedure

- The staff will sign the child in. This will indicate which parent dropped off and collected the child with the time. In the evening, the member of staff seeing the child out must also put their own initials after the time of collection.
- The front door and any doors, handles, rails etc. that have been touched must be regularly cleaned, using gloves, paper towels and appropriate cleaning products.
- The layout of the setting has been modified to keep children in small groups (bubbles), no more than 15, with the same children and adults each day.
- The 'family' grouping periods such as lunch or 'quiet time' have been temporarily removed.
- There will be limitations on resources for the children to access. The main toys (i.e. duplo) will stay out for the whole day and cleaned with appropriate cleaning products and left out on towels to dry overnight.
- Other more temporary resources must be cleaned, (i.e. paintbrushes) after each use. All surfaces must be cleaned regularly throughout the day and again as the nursery closes.
- Preschool children will have their own labelled tray complete with resources, such as pencils, chalk, crayons, scissors, etc.
- All outdoor equipment will be cleaned after use.
- Temporary removal of malleable activities, such as sand, water, playdoh and cooking has been actioned. We are now working on ways for children to access some malleable experiences such as water and playdoh by having their own tray with a selection of items and socially distanced areas.
- There will be a temporary suspension of lockdown practice.

Hygiene – Staff already use a variety of PPE for toileting and nappy changes, face masks are available if the staff member chooses to wear one. Hand washing will follow the current NHS guidance.

- On arrival, a member of staff will take the child to wash their hands and place their belongings on their peg or in their box, including any comforter and clothing. The staff member will then wash their hands.
- At sleep time, staff will wash their hands before preparing the beds. Beds will be separated at distance from others. Staff will not touch the face to comfort for sleep and will only pat the child. When the child awakes, all bedlinen is put in the wash and the bed is cleaned.
- When using the toilets, all children will be supervised to ensure that toilets are flushed and children wash their hands correctly. A staff member will put on gloves and clean the flush handle, toilet seat, soap dispenser taps and sinks after each child use, with appropriate cleaning products.
- Staff will follow the same protocol when they use the staff toilet.
- Sneezes and coughs will be encouraged to be caught in tissues, which will be binned and hands will be washed afterwards. If a child does sneeze on any item, then it will be appropriately cleaned and children to wash hands after. Any staff member that wipes a child's nose must put gloves on, bin the tissue immediately and will wash their hands.
- Children will have individual water bottles which will be washed in the kitchen daily.
- Staff and children will wash their hands before and after using the iPads. iPads will be regularly cleaned.
- Any essential visitors that enter the setting, will be required to wash their hands and apply gloves. They may also wear a mask if preferred.

Food – Staff already use a variety of blue PPE when handling food

- Tablecloths have temporarily been removed. Tables must be thoroughly cleaned before and after all meals.
- A member of staff will serve all meals, and self-served at breakfast and snack has been temporarily stopped.
- At any meal time, all staff and children will wash their hands before and after.
- At all meal times children are spread out with the maximum of 4 children per table. Only staff members will serve food, carry plates and pour drinks.
- Teeth cleaning has been temporarily removed.
- When children need to leave the table (i.e. for toileting, or at meal ends) there will be careful control of movement by a staff member.

Staff

- Every day staff must wear a clean set of uniform clothing. On arriving home, it is advisable to remove shoes and coats at the front door and immediately strip off all clothing, put them into a wash load and shower before having any contact with areas in the house or other members of the family.
- Before arrival, please ensure that you only have items that you may need during the day that will fit inside the designated staff locker. If the items do not fit into the locker, they must be left at home or in your car.
- On arrival, staff will place items in their locker, wash their hands, wash any food and containers going in the fridge and wash your hands before starting the daily routine.
- Staff lunch breaks will be staggered as required and may well be at different times to usual. During breaks, social distancing must be adhered to and staff may well have to use other areas including their car.
- If a member of staff presents a temperature of 37.8°C or higher, or any symptoms associated with coronavirus as detailed by the government, they will go home immediately.
- Staff will be able to access testing if they suspect that they may have coronavirus, and may be asked to be tested by a member of management before returning to work.

Parents

- Before setting off to nursery, please be sure that you and anyone in your household is symptom free. If you are unsure please ring the setting before leaving home.
- On arrival, please to keep to the 2-metre distance rule away from others whilst waiting to approach the entrance.
- Parents must stay outside the building to drop off or collect their child. The staff member at the door will be wearing a mask.
- Children must not arrive with any unnecessary additional bags/belongings.
- One set of clothes will be needed to stay in the children's box in case of accidents and will not travel to and from the setting.
- Children can bring in one comforter, preferably one that can remain on site, but no other toys will be permitted in the nursery. Please leave such items in your car or home. Toys which represent the sound of the week will be found in the nursery.
- If a child presents a temperature of 37.8°C or higher, or any symptoms associated with coronavirus, as detailed by the government, they must go home. The child will be isolated in a separate designated area with a member of staff who will use PPE, including a face mask, gloves and apron for protection until the parent arrives.
- There will be a limit to the exchange of verbal communication at the beginning and end of the sessions, so please do provide additional written communication if you need to or contact the setting between the hours of 9.30-11.30am or 2.30-4pm.